



NORTH YORKSHIRE COUNTY COUNCIL

ALANBROOKE SCHOOL

Alanbrooke School, Topcliffe, Thirsk, North Yorkshire YO7 3SF
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27th April 2016

Dear Parents,

I am writing to you to emphasise that the welfare and safety of all pupils is of paramount importance for us. We would like to further clarify arrangements for the start and end of day.

Under no circumstances should a pupil in Early Years or Key Stage One (Y1 and Y2) walk to or from school on their own before or after school. In addition, we only hand over pupils to named adults or older siblings provided they are 16 years old or above. Pupils will not be handed over to other adults unless the school has been informed by the parent that they've made this arrangement. **We also ask that you keep us informed of any changes in arrangements or details by completing a new form.** Parents/Carers must inform the school office as a matter of urgency if they are running late or need to make alternative arrangements.

There is no set age when children are ready to walk home on their own; it very much depends on their maturity and confidence. However, we feel some pupils in Key Stage 2 may be ready for this responsibility and we believe that you as parents, need to decide whether your child is ready. We ask that you still complete a form to identify whether you are happy for your child to walk home.

Please note there is no supervision on the playground on a morning until 8.50am or outside the premises by the crossing and staff will be unaware if your child has or has not arrived safely. This is not a playtime for children and they need to wait in a clam manner until a member of staff arrives. Please can we also ask that when you collect you child at the end of the day that they stay with you at all times and not use the play equipment.

Attached is a form for you to complete regarding home time arrangements. **Please could you fill it in and return it as a matter of urgency (by Friday 29th April).** If the form is not completed and returned then pupils will **not** be allowed to leave the premises, as we will not have the required written consent.

IT IS ESSENTIAL THAT YOU COMPLETE THE FORM EVEN IF YOU HAVE PREVIOUSLY DONE SO.

Thank you for your continued support with this very important priority.

PIPPA TODD
Headteacher

Alanbrooke believes everyone succeeds together

